



The purpose of the Osage Nation Foundation's Arts Matching Grant is to provide opportunities for Osage artists and arts-focused organizations to promote the arts, which are an intricate part of Osage and Native American Culture. Each qualifying individual or organization will be eligible for a matching grant up to a maximum of \$15,000.

Eligibility for Application

- Applicants must be individuals, foundations, museums, businesses or organizations with a connection to an arts discipline, including but not limited to, visual arts, dance, writing, publishing, photography and arts education
- Applications and support materials must be complete and received by the due date
- Funds acquired from the Osage Nation Government, its entities or its wholly owned business, may not be used as matching funds for this arts grant

Organizations/Individuals are limited to one application per calendar year. While in certain instances more than one related exhibition or performance may be included in the proposal to establish an overall audience strategy, an organizations entire season of programs cannot be funded.

Application Submission and Deadline

Application forms may be downloaded from the Osage Nation Foundation's website at www.osagefoundation.org. All projects must take place between October 1, through September 30 of the fiscal year in which the grant is provided.

All applications must be received by the Osage Nation Foundation by no later than September 1. Applications must be faxed to (817) 796-1816, emailed to bwebb@osagefoundation.org or a hard copy mailed to Osage Nation Foundation, P.O. Box 92777 Southlake, TX 76092.

What the Osage Nation Foundation Arts Grants Fund

A wide range of artistic projects are eligible for funding in this category, but not limited to:

- performance or a small series of performances
- visual art exhibition
- literary reading or series
- discipline-specific festival

- film or motion picture
- community-based residency with a professional artist or ensemble
- small-press publication or literary magazine issue
- arts program utilizing one or more professional artists in a healthcare setting or engaging people with disabilities
- commissioning and premiere of new work

Priorities for Funding

The first priority of the Osage Nation Foundation's Arts grant program is to provide operation or program support to qualified arts organizations including theaters, symphonies, galleries, art guilds, choral societies, dance companies, writers groups and arts festivals, among others.

The second priority of the Osage Nation Foundation's Arts grant program is to support arts learning and arts in education programs conducted by qualified artists. These can be artist residencies in schools, after school summer camps, or adult arts learning classes.

The third priority of the Osage Nation Foundation's Arts grant program is to support community, civic and municipal organizations. These programs must be conducted by qualified artists.

Funding Policies

Osage Nation Foundation Arts program will *not* fund:

- More than \$15,000 a year per organization
- Capital expenditures, including equipment costing \$500 per item or more
- Activities for which academic credit is given
- Activities that have already been completed
- Activities that have a religious purpose
- Performances and exhibitions not available to the general public
- Cash prizes and awards
- Hospitality expenses, i.e. receptions, parties, gallery openings
- Lobbyists' payments
- competitions

Grant Requirements

- 1) **Matching Requirements.** All grantees have to match their grant amounts dollar for dollar. The funds must come from other public or private sources. Grantees must agree in writing to return to the ONF all awarded monetary funds not expended on the approved project in the application for the grant.

- 2) **Osage Nation Foundation Arts Program Recognition.** Grantees must acknowledge the ONF Arts Program's support of their event or projects by including the ONF logo and funding credit line all print and promotional materials related to the grant. Please contact bwebb@osagefoundation.org to obtain logos and other print material.
- 3) **Reporting Requirements.** Each grantee is required to submit a final report providing a detailed description of the funded project, participation statistics and demographics, sample marketing and program materials using the ONF logo and copies of their legislative letters. Final reports must be emailed to bwebb@osagefoundation.org or mailed to Osage Nation Foundation, P.O. Box 92777 Southlake, TX 76092 by July 31, 2013.
 - a) **Legislative letters.** Applicants are required to write the Osage Nation's Congress to thank them for appropriating Osage Nation Foundation's Arts Program funds. The letter should provide information about how the ONF's funds were used to support the program or project, and the community impact of the event. A copy of all letters to legislators must be included in the grantee's final report.

How Applications are Evaluated

Grant applications are reviewed by the Osage Nation Foundation's Board of Directors. The panel will evaluate each application based on the grant guidelines and the following criteria:

- Completion of the application in its entirety and submission by the due date
- Artistic quality of proposed project or program
- Relevance to the Osage Nation, Osage People or Native American culture
- Community impact of project or program
- Organizations overall commitment to building arts participation
- Ability to plan and implement project
- Stability and fiscal responsibility of the organization

The ONF staff/board will discuss and score the application. The staff/board will then discuss the grantees funding amount request and appropriate the funds that the board deems fit. The board of directors will vote and give final approval to all grants.

Questions and Assistance

If applicants have questions or need assistance, please contact Bill Webb at (405)415-0383 or bwebb@osagefoundation.org.

Osage Nation Foundation Arts Program

Application Form

Please type or print clearly

Applicant Organization Information

Name of Applicant Organization:

Contact Person's Name:

Contact Person's Title:

Mailing Address:

City:

State:

County:

Zip Code:

Work Phone:

Cell Phone:

Email Address:

Website Address:

Fiscal Year End Date:

SSN or EIN:

If submitting on behalf of an organization, please give a brief description of your organization, including mission, board and staff compositions, current arts programs, services and demographics served.

If applicable, please attach complete income and expense statement (an audit may be submitted) for your last fiscal year and complete operating budgets for the current fiscal year and next fiscal year. Please copy the totals from these attachments in the spaces below:

Last Year Actual FY:	Current Year FY:	Next Year FY:
Actual Income: \$	Income: \$	Projected income: \$

Project Description

Grant Amount Requested: \$

Project Start Date:

Project End Date: (no later than Sept. 30 of the grant year)

Please attach a narrative description providing the information requested below for the project that you propose. Please be as concise and specific as possible.

1. Project Title or summary description
2. Project goals
3. Description of intended participants/audience, including estimated numbers and demographic composition
4. Location where project will take place
5. Description of project activities
6. Description of the artists to be involved in the project. How/why were they chosen, and if applicable, the rate of pay for their services. (if you have not selected the artists, describe the kinds of artists you intend to involve and the selection process)
7. Description of how the project will be promoted and publicized to reach intended participants
8. Description of how you will evaluate the project

Financial Information

Please provide a projected budget for your proposed project using the format below

	Cash Expenses	Grant Amount	+	Applicant Cash Match
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A. Personnel			
Administrative Staff			
Artistic Staff			
Technical/Production staff			
B. Outside Fees & Services			
Artistic Contracts			
Other Contracts			
C. Space Rental			
D. Travel			
E. Marketing			
F. Remaining Project Expenses			
G. Total Cash Expenses			

Project Income

- A. Admissions
- B. Contracted Services Revenue
- C. Other Revenue
- D. Private Support
 - a. Corporate
 - b. Foundation
 - c. Other
- E. Government Support
 - a. Federal
 - b. State
 - c. Local
- F. Applicant Cash
- G. Grant Amount Requested
- H. Total Cash Income

Certification

We understand that failure to respond to any of the above items may adversely affect the consideration of this application. We certify that we are committed to the completion of the proposed project in compliance with legal requirements and granting procedures. We certify

that the information contained in this application, including attachments and supporting materials, is true and correct to the best of our knowledge.

Name and Position of authorizing official:

Signature of authorizing official: Date:

Signature of contact person: Date: